



Tennyson at Park West HOA
Request form for the Architectural Review Board (ARB)
for any TREE REMOVAL modification
(FOR ANY TREES 6" OR LARGER)

Date: _____ Lot# _____ Phone: _____ Email: _____
Address: _____
Owner: _____

Describe tree species (Live Oak, Gum, Pine, etc.) removal to be undertaken:

ALL COSTS FOR INSPECTION, ARBORIST CERTIFICATION, AND ALL OTHER EXPENSES INCURRED IN REGARD TO THIS REQUEST WILL BE THE SOLE RESPONSIBILITY OF THE REQUESTING OWNER.

Anticipated Start Date: _____

Anticipated Completion Date: _____

TOWN Permit Required: ___ YES ___ NO

Attach the following for review:

1. Plat showing location of TREE to be removed.
2. Certified Arborist approval for the work need.
3. Before and after pictures must be submitted.
4. All projects have 90 days to be completed once approved by the Town for action. Homeowners must request an extension if project is not completed within the allotted time or deposit will be forfeited.
5. All tree removals are expected to be mitigated. Please refer to the Tree Replacement Chart attached.
6. \$250.00 Deposit Fee required for all requests. This deposit will be held until project is completed. Upon request for a final inspection, deposit will be given back providing project is in compliance and is completed according to approved submittal. Deposit subject to forfeiture if project is not in compliance with approved submittal, at which time ARB will take the necessary steps for compliance.
7. The ARB has up to 30 business days to review any applications. Should you have questions, contact Architectural Coordinator, Erica Rowe erica.rowe@gold-crown.com
8. All debris will be removed by the contractor the same day the project is completed.

Mail Requests to: Gold Crown Management, Inc., attn: Tennyson at Park West, 2850 Ashley Phosphate Road, Suite B, North Charleston, SC 29418